

Draft Minutes
Executive Committee Meeting
December 2, 2011

1. Call to Order:

The Executive Committee was called to order at 9:02 a.m. by Vice President Burns. In attendance were:

- Committee members: Vice President Dan Burns and Alternate member Director Kenneth Nishi.
- Staff: Jim Heitzman, Carl Niizawa and Paula Riso.

2. Public Comments on Any Item Not on the Agenda:

No comments.

3. Report on Backwater Protection Requirements:

Mr. Niizawa discussed a recent incident where sewer backed up. There was discussion on the District requirements for backwater protection, enforcement and the need to possibly revise the requirements. Staff was asked to return with more detail on the incident and a possible revision to the backwater protection requirements.

4. Review Agenda Items for the December 13, 2011 Board Meeting:

Mr. Heitzman briefed the Committee on the items scheduled for the December 13th agenda.

It was decided to pull two items from the draft agenda until more information was available. Vice President Burns stated he would check with District Counsel regarding possible additional closed session items.

5. Discuss Possible Agenda Items for December 28, 2011:

The Committee requested the meeting be held on December 27th due to other obligations.

6. Committee Member Comments:

Director Nishi suggested that in the future the Budget and Personnel Committee meeting be held prior to the Executive Committee meeting.

7. Adjournment:

The meeting was adjourned at 10:19 a.m.